



ZONING BY-LAW AMENDMENT APPLICATION FORM

FOR OFFICE USE ONLY:

DATE STAMP - RECEIVED

Application No. _____
Application Fee: _____
Received by: _____
Assigned to: _____
Assessment Roll No. _____
Official Plan Designation: _____
Zoning Classification: _____

***All application questions must be answered.
Incomplete applications shall be returned to the applicant (please type or print in ink).***

1. Registered Owner(s): _____
2. Address: _____
3. Tel. Nos.: _____ E-mail: _____
4. Agent: (if applicable) _____
5. Address: _____
6. Tel. Nos.: _____ E-mail: _____
7. Name of any mortgages, charges, or other encumbrances in respect of the subject lands:

8. Address: _____
9. The current designation of the subject land in the applicable official plans, and an explanation of how the application conforms with the official plans

10. The current zoning of the subject land _____
11. Nature and extent of the rezoning being requested:

12. Reason why rezoning is being requested:

13. Legal description of the subject lands: (lot, concession, township, municipality, parcel number, assessment roll number, registered or reference plan, municipal or 911 address)

14. Dimensions of the subject lands: *(please use metric units)*

Area _____ Frontage _____ Depth _____

15. Access to the subject lands and road maintenance: (i.e. – name of access road and year-round or seasonal road maintenance)

16. If access is by water: (parking and docking facilities used or to be used **and** distance of such facilities from the subject lands & the nearest public road)

17. Existing use(s) of the subject lands: _____

18. Particulars of existing building(s) on the subject lands: (please specify the following: type; building floor area; front, rear, and side yard setbacks; and building height) **(this information may be indicated on a site plan - please use metric units)**

19. Proposed use(s) of the subject lands: _____

20. Particulars of proposed building(s) on the subject lands: (please specify the following: type; building floor area; front, rear, and side yard setbacks; and building height) **(this information may be indicated on a site plan - please use metric units)**

21. Date the subject lands were acquired by the current owner: _____

22. Date the existing building(s) was/were constructed on the subject lands: _____

23. Length of time the existing use(s) on the subject lands have continued: _____

24. Municipal services provided: (please state water source, sewage disposal system, and storm drainage system)

25. If the application would permit development on privately owned and operated individual or communal septic systems, and more than 4500 litres of effluent/day would be produced/day as a result of the development being completed, please provide a copy of: servicing options statement and hydrogeological report.

26. Other services provided: (electricity, school busing, garbage collection, fire protection, etc.) (please specify)

27. If known, have these lands been subject to any of the following development applications:

	Yes	No	File No. / Status
Minor Variance	_____	_____	_____
Zoning Amendment	_____	_____	_____
Official Plan Amendment	_____	_____	_____
Deeming By-law	_____	_____	_____
Site Plan Agreement	_____	_____	_____
Shore Road/Road Closing	_____	_____	_____
Plan of Subdivision/Condominium	_____	_____	_____
Severance/Consent	_____	_____	_____
Building Permit	_____	_____	_____

28. Are any of the following uses or features on the subject lands or within 500 metres of the subject lands, unless otherwise specified: (please check the appropriate use or feature, if any apply)

	On the Subject Lands	Within 500 metres of the Subject Lands
An agricultural operation, including livestock facility, stockyard, or barn	_____	_____
A waste disposal site, including landfill, wood waste (operating or closed)	_____	_____
A sewage treatment plant, waste stabilization plant, or sewage lagoon	_____	_____
A provincially significant wetland (Class 1, 2, or 3 Wetland)	_____	_____
A provincially significant wetland within 120 metres of the subject lands	_____	_____
Flood plain	_____	_____
A rehabilitated mine site	_____	_____
A non-operating or abandoned mine site within 1 kilometre of the subject lands	_____	_____
An active mine site; active pit or quarry; non-operating pit or quarry (please specify)	_____	_____
An industrial or commercial use (please specify)	_____	_____
A railway line	_____	_____
A private, municipal, or federal airport	_____	_____
A designated heritage site	_____	_____
A known archaeological site	_____	_____
A utility corridor (i.e. – gas, hydro, etc.) (please specify)	_____	_____
Within 100 metres of a major watercourse (i.e. – river, lakeshore, large creek, or confluence of 2 or more watercourses)	_____	_____

29. An explanation of how the application for an amendment to the zoning by-law is consistent with policy statements issued under subsection 3(1) of The Planning Act:

30. Is the subject land within an area of land designated under any provincial plan or plans:

31. If **YES** to Section 28 above, an explanation of how the application conforms or does not conflict with the provincial plan or plans:

32. If the application is to implement an alteration to the boundary of an area of settlement or to implement a new area of settlement, please provide details of the official plan or official plan amendment that deals with the matter:

33. If the application is to remove land from an area of employment, please provide details of the official plan or official plan amendment that deals with the matter:

34. If the subject land is within an area where zoning with conditions may apply, please provide an explanation of how the application conforms to the official plan policies relating to zoning with conditions:

35. Is there any other information that you think may be useful to the Sudbury East Planning Board in reviewing this application? If so, please explain below or attach a separate page.

NOTE:

As part of streamlining the processing of development applications, the Sudbury East Planning Board requires approvals from the Ministry of Transportation where access to the subject lands is by or there is a potential impact on a provincial highway. This pre-consultation report is required as part of the application form submission; failure to submit this report may delay or restrict the Sudbury East Planning Board's or the Municipal Council's ability to make a decision on the proposal.

AUTHORIZED AGENT

I/We _____ am/are the registered owner(s) of the subject lands for which this application is to apply. I/We do hereby grant authorization to _____ to act on my/our behalf in regard to this application.

Date

Signature of Registered Owner(s)

DECLARATION OF OWNER(S) OR AUTHORIZED AGENT

I/We _____ of the _____
of _____ in the _____
of _____

solemnly declare that the information contained in this application and in the documents that accompany this application are true. I/We make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of the CANADA EVIDENCE ACT.

Declared before me at the _____ in the _____
of _____ this _____ day of _____ 200_____

A Commissioner of Oaths, etc.

Signature of Registered Owner(s) or Authorized Agent

This information has been collected in accordance with Section 34 of the Planning Act, R.S.O. 1990, Chapter P.13. This information is to be used solely for the purpose of administering this application. For further information, please contact the Sudbury East Planning Board at 39 Lafontaine Street, Unit 4, P.O. Box 250, Warren, Ontario, POH 2N0 (Office: Tel. (705) 967-2174 & Fax (705) 967-2177).

Pursuant to Section 1.0.1 of the Planning Act, R.S.O., Chapter P.13 and in accordance with Section 32(e) of the Municipal Freedom of Information and Protection of Privacy Act, it is the policy of the Planning Board to make all planning applications and supporting material available to the public.

PERMISSION TO ENTER

I/We hereby authorize the members of the Sudbury East Planning Board and members of the staff of the Sudbury East Planning Board, or the members of the Council for the Municipality and members of the staff for the Municipality (Council and staff members for the Municipality in which the subject lands are situated), whichever is applicable, to enter upon the subject lands and premises for the limited purpose of evaluating the merits of this application. This is their authority for doing so.

Signature of Registered Owner(s) or Authorized Agent

The subject property must have the appropriate municipal address, or other adequate identification conspicuously posted on the subject lands. Failure to comply may result in a deferral of the application.

